

Minutes of the Council of the Village of Bulyea Held
 Wednesday, March 20, 2019 in the Municipal Office at Bulyea, Saskatchewan.

Present:

Mayor:	Darren Cameron	Administrators:	Jenna Johnson
Councillors:	Jessica Donnelly		Sherry Beatty-Henfrey
	Rodney Glass		
	Melody Kerr		

Call to Order:

A quorum being present, Mayor Cameron called the meeting to order at 7:00 p.m.

Mayor Cameron welcomed new Administrator Sherry Beatty-Henfrey.

Minutes:

61/19 Glass That the minutes of the regular meeting of council held on February 20, 2019 be approved. **Carried**

Business Arising from the Minutes:

1. Provincial Safety Fund Grant Program:
62/19 Kerr That we make application to the Provincial Traffic Safety Fund program for 2 shield radar speed displays. **Carried**
2. Website Follow-up
63/19 Kerr That the Administrator schedule a time to start training with Chad Cardiff Services for website use and updating. **Carried**
3. Newsletter
64/19 Kerr That the spring 2019 newsletter be distributed with the first quarter utility invoices. **Carried**
4. Letter of Endorsement
65/19 Glass That a letter of endorsement was sent February 21, 2019 to Bullshead Tavern & Inn in support of their application for liquor licensing by the Saskatchewan Liquor & Gaming Association. **Carried**

Delegation:

Brian Flavel, a ratepayer, presented council with a verbal concern regarding skid steer operation.

Staff Report:

66/19 Donnelly That staff reports provided by Administration and Water Treatment Plant Operator be accepted as reviewed. **Carried**

Correspondence:

67/19 Kerr That the following correspondence be filed:

1. Illumient re: Smart Off-Grid Solar and Wind Lighting.
 - a. Councillor Glass to do further research.
2. SUMA re: Investing in Canada Infrastructure Program
 - a. Administration to do further research
3. Petrocare re: rip-rap at lagoon
 - a. Administration to contact company to accept rip-rap if clean.
4. Strasbourg Fire Dept re: Newsletter **Carried**

Financial Reports:

68/19 **Glass** That we approve the February 2019 bank reconciliation and financial statement for the village. **Carried**

Accounts:

69/19 **Donnelly** That the list of March accounts be approved for payment and attached. **Carried**

Committee Reports:

Transportation Services: Councillor Glass provided verbal report.

- Streets are drying up

Utilities: Councillor Donnelly gave verbal report

- Precautionary drinking water advisory was lifted March 13, 2019
- Debrief of event went well, future communication to improve.

BGS Skating Rink: Councillor Donnelly gave a verbal report

- Steak night April 27, 2019
- Key holders updated

Hall: Councillor Kerr gave a verbal report

- New flooring to be installed

Last Mountain Regional Landfill: Mayor Cameron gave a verbal report

- Strategic Plan: Terry Myers Consulting hired
- Looking for new Admin

Old Business:

Outstanding Utility Payments

70/19 **Donnelly** That a detailed letter be sent by registered mail to the registered owner and renter of Lots 18-19, Block 4, Plan E2775 of the outstanding utility account. **Carried**

Chemical Provider

71/19 **Glass** That we purchase chemicals for the water treatment plant from Enviroway based on cost analysis. **Carried**

Employee Contract

72/19 **Donnelly** That we enter into an employee contract with Jenna Johnson as the mentor Administrator at \$27.76 per hour with a review of further necessary training in June 2019. **Carried**

New Business:

Employee Lay-Off

73/19 **Glass** That Denny Leonard be laid off effective March 1, 2019 and paid accordingly per electronic resolution made March 1, 2019. **Carried**

Cemetery Donation (2018)

74/19 Kerr That an outstanding 2018 donation be made to the cemetery. **Carried**

Audited Financial Statements

75/19 Kerr That we approve the 2018 Audited Financial Statements. **Carried**

Munisoft Training

76/19 Glass That the Administrator schedule Munisoft software training. **Carried**

Record of Employment Code

77/19 Donnelly That the Administrator be granted access to the Record of Employment Web Authorization Code. **Carried**

Signing Authority

78/19 Donnelly That we give signing authority to Sherry Beatty-Henfrey, Darren Cameron and Rodney Glass on the Village account, Bulyea Hall account and Cemetery account. **Carried**

Gravel

79/19 Glass That the sale of gravel be set at \$35.00 per yard. **Carried**

Lot 7 Access

- Administrator to send brief follow up letter indicating further discussion to be had at future date following more research.

Bylaw/Policy:

Purchasing Policy 06-2019

- Update per discussion and distribute for further review at next meeting.

Authorized Entry to Building(s) Policy

80/19 Donnelly That we approve Authorized Entry to Building(s) Policy 005/2019. **Carried**

Other:

Curb Stop Request

- Administrator to send letter to 3 discussed contractors requesting a quote for a curb stop at Lots 16-17, Block 7, Plan AM1540

Meeting:

81/19 Donnelly That the next regular meeting be re-scheduled for April 18, 2019. **Carried**

Adjournment:

82/19 Kerr That this meeting adjourn. (8:33 p.m.) **Carried**

Mayor

Administrator