

Village of Bulyea

Bylaw No. 86/90

A Bylaw of the Village of Bulyea in the Province of Saskatchewan to provide for the establishment of the Bulyea and District Recreation Board.

1. The name of this organization shall be the “Bulyea and District Recreation Board” operating under the jurisdiction of the Village of Bulyea
2. The purpose and duties of the Bulyea and District Recreation Board shall be:
  - a. To co-ordinate the recreational and cultural activities of the Village of Bulyea; and;
  - b. To plan and implement programs and activities to enhance the leisure time enjoyment of life for the residents of the Village of Bulyea and surrounding area in recreational and cultural aspects.
3. The Bulyea and District Recreation Board shall consist of seven (7) members. Six shall be elected and one (1) member shall be appointed from the Council of the Village of Bulyea.
4. Election of Board members shall be held annually at the Board’s annual meeting of all residents of the Village of Bulyea and surrounding area.
5. For the first term, two (2) members shall be elected for a three (3) year term, and two (2) members shall be elected for a two (2) year term, and two (2) members shall be elected for a one (2) year term; thereafter, at the expiration of their terms all terms shall be for a three year period.
6. If any member of the Board absents himself/herself from meetings for a period of three consecutive meetings, unless excused by resolution of the Board in session, or that seat becomes vacant by death, resignation, or otherwise, then on being notified that such seat has become vacant, the Bulyea and District Recreation Board shall appoint a person to fill such vacancy until the next annual meeting, at which time a person shall be elected to serve the remainder of the term of the person so replaced.
7. The Board shall meet on a regular bases every second month, but may meet at any time at the call of the President.
8. The annual meeting of the Bulyea and District Recreation Board shall be held each year, no later than April 15<sup>th</sup> of the calendar year. The Agenda shall include among other items of business, the following:
  - a. Financial Statement and Balance Sheet
  - b. Reports of Previous Year’s Activities
  - c. Nominations and Elections of New Board Members.
9. Four (4) Board members shall constitute a quorum for a regular meeting and Ten (10) persons shall be considered a quorum for the annual meeting.

10. The officers of the Board shall consist of a President, a Vice-President and a Secretary-Treasurer, all of whom shall be chosen from the elected members of the Board, by the Board itself, following the annual meeting.
11. The President or Vice-President, together with the Secretary-Treasurer, shall be the signing officers for the Board.
12. The duties of the officers shall be as follows:
  - President: to preside over all Board meetings including the annual meeting. To call Board meetings and the annual meeting.
  - Vice-President: in the absence of the President to assume all duties and responsibilities of the President. If the office of President becomes vacant, to assume the duties of the President until the next annual meeting.
  - Secretary-Treasurer: to keep a record of all proceedings of the Board meetings and annual meeting. Under the direction of the President and the Board, to enter into correspondence in all matters concerning the Board and to maintain a record of all correspondence. To receive all monies resulting from the operations of the programs and activities under the Board's jurisdiction. To pay all accounts approved by the Board. To prepare and submit the financial statements to the annual meeting.
13. The duties of the Board shall be as follows:
  - a. To control and manage all equipment acquired by the Board, or received from other sources, for recreational or cultural programs;
  - b. To purchase materials, supplies, and equipment required for the operation and maintenance of the programs it manages;
  - c. To set fees for members, rental agreements, share-payment agreements, and other financial agreements entered into for use of the programs operated by this Board;
  - d. To make recommendations to the Council of the Village of Bulyea regarding such matters as amendments to this Bylaw, passing of new bylaws, or resolutions for the expansion of the areas to accommodate future needs, alterations to the present areas, facilities, and equipment to improve use or management.
14. As soon as possible after each annual meeting, the Board shall submit to the Village Council:
  - a. The names of the elected Board members;
  - b. The names of the officers chosen by the Board;
  - c. The expenditures made for improvements of a capital nature;
  - d. A copy of the annual financial statement;
  - e. Previous years activities;
  - f. Future plans and requirements.
15. Bylaw No. 59/81 is hereby repealed.
16. This Bylaw shall come into effect on the date of passing thereof.

Mayor

Clerk