

Minutes of the Council of the Village of Bulyea Held
 Wednesday, July 17, 2019 in the Municipal Office at Bulyea, Saskatchewan.

Present:

Mayor: Darren Cameron Administrator: Sherry Beatty-Henfrey
 Councillors: Rodney Glass
 Jessica Donnelly
 Brian Gorrill
 Cynthia Lovequist

Spectators:

Brian Flavel & Isabelle Flavel
 Linda Dmyterko

Call to Order:

A quorum being present, Mayor Cameron called the meeting to order at 7:05 p.m.

Councillor Brian Gorrill subscribed to his Oath of Office as required by *The Municipalities Act*.

Councillor Cynthia Lovequist subscribed to her Oath of Office as required by *The Municipalities Act*.

Election:

141/19	Donnelly	That we acknowledge the Statement of Results from June 26, 2019 provided by the Deputy Returning Officer.	Carried
142/19	Lovequist	That we acknowledge the Declaration of Results from June 26, 2019 provided by the Returning Officer.	Carried

Public Disclosure Statements:

143/19	Glass	That the public disclosure statements of council members be filed.	Carried
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Minutes:

144/19	Glass	That the minutes of the council meeting held on June 19, 2019 be approved.	Carried
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Business Arising from Minutes:

1. Sign in Sign Corridor installed to another sign without approval
 - Administrator reached out to the Toy Box owners and they approved.
2. Watering Schedule
 - That the watering schedule was discarded for this year.

Delegation:

Certified Water Treatment Plant Operator Tim Gelinat attended meeting to discuss duties of regional operator and authorized personnel at the plant.

The Water Treatment Plant needs Latex gloves, eye wash station, eye wear, bright LED light bulbs and book to be signed when going into the plant.

Staff Report:

145/19 Gorrill That verbal staff report provided by Administrator is accepted.
Carried

Correspondence:

146/19 Donnelly That the following correspondence be filed and accepted as read:

1. Asphalt Repairs Inquiry email for free estimate
2. National Fire Chief of the year awards
3. New Funding Program for Landfill enclosures
 - Admin to forward to landfill if needed
4. Result of Assessment of Canada Summer Jobs Application
 - Service Canada is unable to offer us Canada Summer Jobs funding for summer 2019.

Financial Reports:

147/19 Glass That we approve the June 2019 bank reconciliation and financial statement for the Village and that we reviewed the quarterly bank reconciliations and financial statements for the Hall and Cemetery.
Carried

Accounts:

148/19 Donnelly That the list of July accounts be approved for payment and attached.
Carried

Appointments:

Replacement Representatives:

Internal Committees

- Transportation Services - streets, roads, sidewalks, equipment
- Utilities - water, sewer, lagoon
- Environment - LMRL, garbage, recycle, transfer station
- Office - Administration
- Protective Services - Fire protection, EMO, Police, representative for OH&S through Sask Works.

External Committees

- Ball Park
- BGS Skating Rink
- Bulyea & District Curling Rink
- Cemetery
- Hall
- Health
- Last Mountain Pioneer Foundation Board
- Recreation

Councillors to think about Replacement Representatives. Tabled until the next meeting.

Committee Reports:

Transportation Services: Councillor Glass provided verbal report.

- Everything is going good.
- Speed bumps got knocked off; will need to get more pins to fix.

Utilities: Councillor Donnelly gave a verbal report

- Water meters were read on houses in the Village. Certain buttons have to be fixed on residents houses before the next reading.

Last Mountain Regional Landfill: Mayor Cameron gave a verbal report

- In the process of hiring someone new for the gate as the previous gate operator JP quit. Reached out to Barb.
- Arranging a committee for plan for payers.

Old Business:

Provincial Traffic Safety Fund Application

- Admin to file the request as cancelled; we don't have 4 weeks of data to re-apply for the Provincial Traffic Safety Fund Application.

New Business:

Gravel Inquiry on street at end of driveway - Lots 3-4, Block 7

- Administrator to send a letter to the tax payer that we will be doing gravel in town soon and the Councillors will be taking a look.

Transfer Station Report

- Administrator to send report prior to September 8, 2019 deadline.

LMVBA Sign

- Administrator to call Carol Schultz to have sign installed in sign corridor as per previous correspondence.

TAXervice

149/19

Donnelly

That TAXervice be authorized under S22 (1) of the Tax Enforcement Act on or after July 15, 2019 to commence proceedings to request title with respect to the following described lands:

Roll	9	LOT 13-BLK/PAR 2-PLAN E2775 EXT 0	Title No.	146221062
		LOT 14-BLK/PAR 2-PLAN E2775 EXT 0		146221084
		LOT 15-BLK/PAR 2-PLAN E2775 EXT 0		146221095
		LOT 16-BLK/PAR 2-PLAN E2775 EXT 0		146221107
Roll	64	BLK/PAR 8-PLAN AM1540 EXT 0	Title No.	147708366
Roll	95	LOT 6-BLK/PAR 15-PLAN BN3794 EXT 0	Title No.	103613789
		LOT 7-BLK/PAR 15-PLAN BN3794 EXT 0		103613790

Carried

List of Lands in Arrears

150/19

Glass

That the List of Lands in Arrears, that has had no payments over a year, be accepted as presented and advertised as required for tax enforcement procedures.

Carried

Mill Rate

151/19

Glass

That we set the 2019 mill rate at 6.5 mills to be the same as last year.

Carried

Aged Account Analysis - Outstanding General Items

152/19 Lovequist That the list of outstanding accounts be sent a letter requesting payment. **Carried**

Minimum Utility Rate Request - Lots 13-16, Block 2, E2775 & Lots 6-10, Block 3

153/19 Donnelly That the Administrator to inform that the minimum rate is still charged as per Bylaw 29/17. **Carried**

Ball Park Committee - Liquor Permit

154/19 Glass That Administrator sends a letter stating that the Village of Bulyea supports the application for a liquor license for the year of 2019 made by the Bulyea Ball Park Committee. **Carried**

Lot 7 Access/back alley

- Mayor Darren Cameron looked into costs to complete. With Surveying, removing trees and drainage, the minimum cost would be \$15,000. There is no room in budget to complete the project at this time.

Renewal of Commissioner of Oaths

155/19 Donnelly That the Administrator gets reimbursed the \$100 fee for the renewal certificate for the Commissioner of Oaths. **Carried**

Policy:

Purchasing Policy 06-2019

- Administrator to make edits and email out to the Councillors.

Waterworks Emergency Response Planning

- Administrator to start updating.

Waterworks Quality Assurance

- Administrator to start updating.

Harassment Policy

- Administrator to start a Harassment Policy for the Village of Bulyea as per Occupational Health and Safety Standards.

OH & S Report

- Administrator Sherry Beatty-Henfrey and Councillor Jessica Donnelly met with OH & S to discuss safety and plans going forward for the Village of Bulyea. Report to follow from OH & S in the mail.

Entered into in camera session at 8:53 p.m. to discuss future planning for the Village of Bulyea.

Returned from in camera at 10:02 p.m.

Water Treatment Plant Operator/Foreman

156/19 Glass That we accept the text resignation of Daniel Thiessen as received on July 5, 2019. **Carried**

157/19 **Lovequist** That we advertise for a Water Treatment Plant Operator/Foreman in the Last Mountain Times for two weeks and place posters around the village. **Carried**

Administration Mentor

158/19 **Glass** That the Village of Bulyea has decided not to renew Jenna Johnson's contract. **Carried**

159/19 **Donnelly** That we hire Wayne Zerff, R.M.A., Municipal Administrator from LGA Support Services Inc. to continue Sherry Beatty-Henfrey's training until she receives her Standard Certificate from the Urban Municipality Administrator Association. **Carried**

Adjournment:

160/19 **Gorrill** That this meeting adjourn. (10:10 p.m.) **Carried**

Mayor

Administrator