

Minutes of the Council of the Village of Bulyea Held
Wednesday, September 18, 2019 in the Municipal Office at Bulyea, Saskatchewan.

Present:

Mayor: Darren Cameron Administrator: Sherry Beatty-Henfrey
Councillors: Jessica Donnelly
Brian Gorrill
Cynthia Lovequist

Absent:

Councillor: Rodney Glass

Spectators:
Linda Dmyterko
Cathy Currey
Cheryl Davidson

Call to Order:

A quorum being present, Mayor Cameron called the meeting to order at 7:00 p.m.

Minutes:

177/19 Gorrill That the minutes of the council meeting held on August 21, 2019 be approved and posted to the website. **Carried**

Business Arising from Minutes:

1. Online banking for residents
 - General items are being set up for residents to be able to pay online along with Utilities/Taxes through the Affinity Credit Union Bank.

Delegation:

Campbell Brass, a representative for Cathy Currey, came in to talk about commercial development plans and possible taxation support for the Bulls Head Inn & Tavern. Campbell said the bar is going well for the Village of Bulyea with the exception of slow times throughout the year. They can't have off sale license, which is hard on profits. VLT's were received last week; food and beverages helps with costs and the rooms they offer for overnight renting helps as well. Campbell also wanted to let Council know that they have plans for another commercial development in the Village. They plan on building a 20 unit 2 story retirement rental. Construction to begin April and completed by August 2020. This will be a full service retirement facility with full catering, 3 meals a day which will be provided from the restaurant at the Bullshead Inn & Tavern across the street. Administrator to start looking through the Zoning Bylaw and advise Campbell what he will need for the development permit and building permit requirements and what Professional Building Inspectors (PBI) requires before construction is approved to be started.

Staff Report:

178/19 Gorrill That the verbal staff report provided by Administrator is accepted. **Carried**

Correspondence:

179/19 Donnelly That the following correspondence be filed and accepted as read. **Carried**

1. 2018 Annual Waterworks Information
 - Administrator to post on our website for the village residents.

2. Information regarding Water Treatment Plant Wall received.
 - Brian Flavel dropped off a picture showing that the WTP South Wall can be removed if needed. Administrator to file in the WTP file and put in the procedure manual for the pump house. Council would like to thank Brian for dropping off the picture.
 3. Administrator Beatty-Henfrey received Certificate of Completion for WHMIS 2015 (Workplace Hazardous Materials Information System).
 4. Urban Update – SUMA and the Federal Election Advocacy Campaign.
 5. Call for nominations for Saskatchewan Order of Merit and the Sask Volunteer Medal
 6. SUMAdvantage Update
 7. ISC's online services and LAFOIP Workshop
- 180/19 Donnelly** That the Administrator attends the workshop on October 23, 2019. Mileage and fee for workshop paid by the Village. **Carried**
8. SUMA Workshops – Council procedures/roles and responsibilities
 9. Authorization for Representative – Bull's Head Inn & Tavern, Lots 8-12
 - Administrator to file accordingly.

Financial Reports:

181/19 Lovequist That we approve the August 2019 financial statement for the Village. **Carried**

182/19 Gorrill That we approve the August 2019 bank reconciliation for the Village. **Carried**

Accounts:

183/19 Donnelly That the list of September accounts be approved for payment and attached. **Carried**

Committee Reports:

Transportation Services: Councillor Glass is absent. Mayor Cameron provided verbal report.

- Graded in front of the Co-op on Friday. Saturday the grader wouldn't start. Kenny Flaman came to fix, there is a wiring issue.
- Skid Steer needs new cutting edge for bucket.
- Mayor Cameron had reached out to J&W Construction to look at Silton Street to discuss issue with water drainage. Due to how weather has put harvest later, J&W Construction would not be able to get work completed. Councillor Rodney, Mayor Cameron and Ken Flaman plan on doing the work.
- Councillor Donnelly asked if the rock should be pulled out of Bowden Street so the grader blades don't get damaged.

Utilities: Councillor Gorrill gave a verbal report.

- There has been some issues in the Water Treatment Plant. Mayor Cameron called Don Acton to change the float switches, it wasn't filling up the wells, the foot valves were rusted, changed to stainless steel.
- The transfer pump was running but it wasn't moving water. Called Municipal Utilities, they said it might be foot valve. Put new hose and foot valve in and it worked.

- Tim Gelinas called and said the tanks weren't filling after 4 days of working. Called Municipal Utilities and they said to lift float in cistern, it was grasping too much air. Lifted pil switch and drained air off and it's been working well ever since. EPO put on a boil water advisory in the village as the iron was high but the chlorine was good.
- Residents were advised in a letter door to door to flush and change filters.
- Councillor Donnelly recommends that Tim be instructed to open bled valve on fire department water check valve once a month to insure the stale water is trapped.

Health: Mayor Cameron gave a verbal report

- Dr. Dirie last day in Strasbourg is the 28th. A new doctor will be coming in the first part of November.

Last Mountain Regional Landfill: Mayor Cameron gave a verbal report

- The new operator is starting on Tuesday. He's from the Earl Grey area.
- RM 219 was sending people in to work. All back on track.
- Discussions about the garbage levy was made at the last meeting. The Operating and Capital Levy is going up. The tipping is not going up, signed lease last year.

OH & S: Mayor Cameron gave a verbal report

- Everything has been completed from the report provided to the Village.
- The noise reading was above 85. A sign will be hung up soon. Protection is required for 90.4 decibel. File decibel reading in WTP and office.
- Tim said he can get liquid polymer. So we wouldn't need an air compressor. It can eliminate costs.
- OH&S was happy with the Village's report except for the response to Asbestos testing. Darren called Bersch Consulting Ltd. and Pinchin Ltd. to discuss Asbestos testing to be done in the Village. OH&S said for now they just need a report of the steps we are going to take to close the intravention. Administrator to reply back with report for OHS Reg 334 – Identification of Asbestos-Containing Materials.

Hall: Councillor Donnelly gave a verbal report

- The Hall Committee is still having concerns with the timing of cheques being paid by the Village. They would like each invoice paid by the following Tuesday. Council agreed that the hall's accounts payable will be paid at the monthly council meeting after they have been reviewed by council. Council agreed that companies will be paid net 30 days. It is the responsibility of the management committee to insure the bills are submitted to the Village Administrator the Tuesday prior to the council meeting so they can be paid. Council also agreed to stand by an earlier decision to pay Volunteers sooner but it is the Hall's management committee's responsibility to provide the bills to the Village Administrator as soon as possible to insure quicker payment.
- Mayor Cameron advised for the Hall to hold off on any renovations until the asbestos testing is completed.

Old Business:

Order to Remedy Lots 6-10, Block 3

- Administrator to try to contact the owners. See if going to meet the important deadlines.

New Business:

Complaint - Unsightly property - Lots 15-16, Block 7

- Mayor Darren Cameron to talk to the registered owners of the property and see what their plans are with wood clean up.

Resume received for Town Foreman/WTP Operator

184/19 **Donnelly** Administrator to send a letter to the applicant thanking them for applying. **Carried**

185/19 **Gorrill** That the Employment ad for Town Foreman/WTP Operator is put in the Last Mountain Times for another 2 weeks. **Carried**

Last Mountain Electric Ltd. – Estimate to relocate existing electrical in WTP

- Administrator to add to budget for next year to be done by January.

5 year plan (2019-2024)

- Administrator to email to the councilors to start reviewing for budgeting purposes.

Policy:

Purchasing Policy 2019-007

186/19 **Donnelly** That we approve Purchasing Policy 2019-007 with changing 3Dii to \$2,000.00. **Carried**

Other:

Facebook to give notices to residents

- Tabled, councillors to think about it.

Fire Department

- The fire department would like access to the Village washroom in the building. Administrator to leave the internal door unlocked to give them access providing the washroom is kept clean.

Adjournment:

187/19 **Lovequist** That this meeting adjourn. (9:08 p.m.) **Carried**

Mayor

Administrator