Minutes of the Council of the Village of Bulyea Held Wednesday, January 15, 2020 in the Municipal Office at Bulyea, Saskatchewan.

Present:

Mayor: Darren Cameron

Rodney Glass

Administrator:

Sherry Beatty-Henfrey

Councillors: Cynthia Lovequist

Jessica Donnelly

Spectators: Cheryl Davidson Linda Dmyterko

Brian Flavel

Call to Order:

A quorum being present, Mayor Cameron called the meeting to order at 7:00 p.m.

Minutes:

01/20 Lovequist That the minutes of the council meeting held on December 18,

2019 be approved and posted to the website. Carried

Councillor Brian Gorrill arrived at 7:03.

Delegation:

Brian Flavel – Regulations for high visibility clothing for workers.

- Brian came to a prior meeting regarding safety concerns. Volunteer workers weren't wearing high visibility clothing and council explained it wasn't a high traffic area.
- Brian phoned OH&S and got the regulations and requirements. Section 133 states that high visibility vests are to be used in any traffic area.
- Mayor Darren Cameron investigated as well and found that the Sask. Employment Act states that it is only for the employees and the volunteer workers don't have to wear them. Mayor Cameron explained that we are all volunteers and its hard to enforce policies on volunteer workers who are trying to help, although the Village isn't against high visibility clothing for volunteers.
- Brian is worried about liability issues with the Village.
- We will work on putting a policy in place for high visibility vest regulations.

02/20 Gorrill

That the Village of Bulyea creates Safety Regulations for Employees. Carried

Councillor Jessica Donnelly left the council meeting due to sickness.

Staff Report:

03/20 Lovequist That the verbal staff report provided by Administrator is accepted.

Carried

Correspondence:

1. William Derby School – Yearbook Advertisement

04/20 Lovequist That we spend \$30.00 for the yearbook advertisement in Strasbourg. Carried

2. UMAAS – Election workshop & Dealing with difficult conversations

That the Administrator attends the workshop in Melville on March 05/20 Gorrill 27, 2020. Carried

3. Government of Sask. – Voluntary Regional Co-operation Workshop

06/20 Lovequist That the Administrator attends the workshop on January 29, 2020 in Lumsden. Carried

- 4. Investing in Canada Infrastructure Program (ICIP New Grant)
- That the Administrator researches more and apply to fix the transfer pipe out at the lagoon.

5.	Staples Business Advantage – Stop Cheque & Fee		
07/20	Gorrill	That the Administrator stops the lost cheque #700 payable to	O
		Staples Business Advantage and pays the \$20.00 bank fee. A	411
		future payments to Staples to be made via credit card.	
		Carrie	d
<u>Finan</u>	cial Reports:		
08/20	Glass	That we approve the December 2019 financial statement for	the
		Village, Hall and Cemetery. Carrie	d
09/20	Lovequist	That we approve the December 2019 bank reconciliation for	r the
		Village, Hall and Cemetery. Carrie	
10/20	Gorrill	Gorrill That the cut-off day for all Village employees be changed to the	
		last day of each month. Carrie	
Accou	nts:		

11/20 Glass That the list of January accounts be approved for payment and attached for the Village and Hall. Carried

Committee Reports:

Transportation Services: Councillor Glass and Mayor Cameron gave a verbal report.

- Everything going good, circulator and heater fixed in grader.
- There is a sign to be fixed as well.
- Darren said that the Skid steer was parked too close to the fire truck. Darren will contact Ron for further discussion.

Utilities: Councillor Gorrill gave a verbal report.

- 5 drums of chlorine came.
- Need a new heavier wheeler for unloading. Brian found new for \$110.00.

BGS Skating: Councillor Lovequist gave a verbal report.

- New water heater installed, fixing furnace soon.
- Family skate and bar night is this Saturday January 18th. There will be burgers, fries, hot dogs, for a simple menu.
- Annual meeting on February 6, 2020 at 7:00 looking for new members.
- Wednesdays is skating lessons.

Office: Councillor Lovequist gave a verbal report.

- Helped Admin send out 4th quarter billing they took 3 hours to stuff envelopes, add stamps and return labels after Admin prepared the invoices.
- Email would be a good way to get notifications out to more people.

- The current photocopier is quite expensive. Admin to look into more efficient photocopiers to lease and maintain. Try Success Office Systems.
- Looked into costs for a mail station going to stay with the local post office to keep in business.
- Administrator to order new office stamp to eliminate labelling supply costs and time for stuffing envelopes.

Last Mountain Regional Landfill: Mayor Cameron gave a verbal report

- Didn't have a December meeting. The next meeting is January 22, 2020.
- There was a broke Loraas Bin caused by the Loraas truck in the Village today. Administrator to look into replacing and contact resident to notify.

Water Treatment Plant - electrical: Mayor Cameron gave a verbal report

- One Tender on the Water Treatment Plant. Another tender coming in and then we can complete the electrical re-location in the Water Treatment Plant.
- Administrator to look into a municipal loan to complete this project or to be used for Gas Tax.

Old Business:

High Visibility Vest Regulations

- Resolution made in Delegation to work on Regulations. Administrator to get template from Mayor Cameron to work on in near future.

Utility Rates Bylaw

- The Admin Mentor recommends we fix our bylaw. Administrator to look at Strasbourg's and check surrounding towns and see how they word there's.

Agreement for Septic Haulers

- Administrator to contact Aquarius to discuss further, no agreement as of yet.

Outstanding Utility Accounts – Registered Mail

12/20 Glass

That we send a registered letter to all outstanding Utility Accounts that it will be transferred to taxes if not paid in 30 days, as required by the Municipalities Act. Carried

Street Light Agreements Renewal

13/20 Glass

That the Administrator updates and sends the Street Light Agreements for Galgers and Smiths to be \$21.15 per month for a 250w bulb as per the Saskpower guidelines. Carried

Gas Tax Fund

- That the Administrator contacts Gas Tax to see if the funds can be changed and used to complete the electrical at the Water Treatment Plant.

Advertising - Grader

- That the Administrator puts ad in paper for 2 weeks in April. Post notices that its for sale online, post office and at the Co-op.

New Business:						
2020 Details 14/20	Gorrill	That we set the 2020 mileage rate at \$0.45/km.	Carried			
15/20	Glass	That we appoint Dudley & Company as the village audito 2020.	rs for Carried			
16/20	Lovequist	That the 2020 remuneration is: \$60.00/meeting for Mayor \$50.00/meeting for Councillors and Administrator \$50.00/day for supervisory days	Carried			
17/20	Gorrill	That the regular meeting dates for 2020 be held on the 3 rd Wednesday of every month.	Carried			
18/20	Glass	That we appoint the Village of Silton as our Board of Rev 2020.	ision for Carried			
19/20	Lovequist	That we appoint KMP Law in Regina as the village law fi 2020.	rm for Carried			
LS REMO Me 20/20	embership Fee Lovequist	That the membership fee of \$50 for Living Sky Regional Emergency Measures Organization be paid for 2020.	Carried			
2019 Utility Infrastructure Fees						
21/20	Gorrill	That we authorize the Administrator to transfer the amount \$8,280.00 to the Savings Account #2 Utility Infrastructure Fund, which represents the equivalent of the 2019 Utility				
		Infrastructure Fee charged as per the 2019 budget.	Carried			

SAMA Maintenance Package

- Administrator to phone SAMA regarding the error found to finalize how to proceed going forward.

BGS Skating Rink - Liquor Permit

22/20 Lovequist That Administrator sends a letter stating that the Village of Bulyea supports the application for a liquor license for the year of 2020 made by the BGS Skating Rink. Carried

Other:

Co-op - Unifor

- Administrator to call Advisory Services regarding what we can do as a Village if Unifor fenced off our local co-op.

Re-schedule council meeting

23/20 Gorrill That the next council meeting is re-scheduled to February 27, 2020 at 7:00 p.m. Administrator to post notices on door, poster

board and website. Carried

January 15, 2020 Meeting

Adjournment:

24/20 Lovequist That this meeting adjourn. (8:55 p.m.) **Carried**

Electronic Resolution – Re-schedule the re-scheduled council meeting

25/20 Glass That the electronic resolution made on January 5, 2020 to re-

schedule the re-scheduled council meeting to February 21, 2020 at 4:30 p.m. Administrator to post notices on door, poster board and website.

Carried

Mayor	Administrator