

Minutes of the Village of Bulyea Council Meeting  
held Thursday, February 29th, 2024, at the Municipal Office of Bulyea, Saskatchewan.

**Present:**

Mayor: Cynthia Lovequist

Acting Administrator: Darci Lowe

Maintenance Staff: Tim Gelin

Councillors: Brian Gorrill     Laine Henfrey  
                  Linda Dmyterko

Spectators: Brian Flavel

**Call to Order:**

A quorum being present, Deputy Mayor Lovequist called the meeting to order at 6:59 p.m.

**Agenda:**

**23-02-24     Gorrill/Henfrey:** That the agenda is accepted as presented.     **Carried**

**Minutes:**

**24-02-24     Dmyterko/Gorrill:** That the minutes from the January 30th, 2024, meeting be accepted as presented at the meeting.     **Carried**

**Staff Report:**

**Maintenance:** Maintenance Staff Gelin.

-Sweeper Parts: Are almost put back together. They should be completed by Friday, he will require some help to put them back on.

-Gwillim is still working on painting the water plant, when it is warm enough.

-Many lights in the shop as well as the office need repair, and replacement. We will act to get quotes from different electricians in the area.

-Administration and maintenance discussed that it would be beneficial to have an LED and camera on the front of the building as per previous passed minutes and with advice of an electrician it would save cost to do an all in one option.

-We have reached out to Municipal Utilities and given them all the information they require about the backwash pumped that needs servicing in the Water Treatment Plant. We are waiting to hear back on a quote.

-The Aquifer pump needs to be replaced, it can not be repaired. We need to have two spares and we currently have one. Gelin has asked MU for a quote on this as well.

-Sewer Tanks at the Hall and Town Office have not been pumped out in sometime, since Gelin has commenced employment. He inquired about getting them pumped. It was decided this should be done so we know.

-The Grader- Gelin has inquired about needing to get a brake bleeding kit for the Grader, however Henfrey was able to give history on the Grader unit. Noting that there was a leak in

the left front seal. 60 Tonne press puller needed to get hub off. We will need to get quotes from Heavy Duty mechanics to make sure we can get this looked after.

-A curbstop needs to be installed at RM of Mckillop Property where the current vacant home exists on lot:

-Dmyterko asked for a follow up on the empty Village owned homes, and vacant properties in the Village as per the previous meeting. Gelinis had made sure the water was off on Margaret Street, Administration will be following up with the non village owned properties.

-Would like a map blown up for the Water Treatment Plant of all the Curb Stop shut offs.

-Clarity of the Hall Committee? Gelinis and administration had questions in terms of duties performed by the Village staff in the Hall. As the tasks currently being done within the hall are not in the contracts of our Maintenance staff. It was noted by both Dmyterko and Henfrey who are on the Hall Committee and Dmyterko who is our Council Representative that there needs to be better communication by the current Hall Committee. Gelinis should only be keeping an eye on the heat and major repairs needed. Verna, a member of the Committee called a meeting for the committee March 6th. The AED needs to be looked after and inspected, we need to look into Infant Pads for it. The current Battery is good until 06/21/2025

-There are some tasks in the Village office since moving some furniture that required some new placement of electrical. Gelinis asked administration to create a list of that and the other tasks.

-Maintenance would like to acquire a Cordless Grease Gun, Set of Heavy Duty Forks for the Skid Steer (5000 lbs-8000 lbs) and Tires for the Skid Steer (as it is still running its originals). Administration will look into pricing options for these items.

#### **Financial Reports:**

**25-02-24**      **Gorrill/Henfrey:** That we approve the Village January Bank Reconciliation.

**Carried**

**26-02-24**      **Dmyterko/Lovequist:** That we approve the Hall January & December Bank Reconciliation.

**Carried**

**27-02-24**      **Dmyterko/ Gorrill:** That we approve the Village Budgetary Control.

**Carried**

#### **Accounts:**

**28-02-24**      **Gorrill/ Henfrey:** That we approve the Village & Hall list of Accounts.

**Carried**

#### **Committee Reports:**

Transportation: Councillor Gorrill reports Lori Lane especially where it meets the Railway needs to be built up and repacked, and other areas need to be taken care of (truck route).

Utilities- Councillor Gorrill discussed the importance of making a schedule of turning the valves on Curb Stops this spring. All other information was discussed by Gelinas in greater detail.

Hall: Councillor Dmyterko stated there had been a meeting set March the 6th earlier when discussing events in the maintenance report with Gelinas. It was noted again that something needs to be done for communication purposes within the committee.

Health: Mayor Lovequist noted several updates about the clinic in Strasbourg. Most importantly that Dr.Heintz is booking about 14 days, Janelle is booking about 20 days out and it's taking the Lab 2 days. For further discussion and more in detail information, See Attached.

Environment: Councillor Gorrill. LMRL just had their first meeting of the year in Bulyea. They have hired a new Administrator. They will slowly welcome her into her new role as J.Johnson departs. All the meetings for the year have been scheduled. There is a scheduled meeting for December 25th 2024 in Bulyea which we will have to reschedule.

**Old Business:**

**-RM Of McKillop Property**

Public Works Manager of the RM of McKillop Mr. T. Herman contacted the Village for information regarding the demolition of the vacant home occupying partial Lots 13-17 Block 2 that was purchased by the RM.

Council will respond with a letter indicating that a curb stop will be installed.

**Village Of Bulyea Hall-**

**29-02-24 Dmyterko/ Gorrill:** Approval to draft a Bylaw similar to the Cemetery committee Bylaw; to reflect business of the Village of Bulyea Hall.

**Carried**

**Curling Rink-**

**30-02-24 Gorrill/Lovequist:** Motion to provide the curling committee with notice that the locks will be changed on the Curling Rink as the Village has now taken over all costs.

**Carried**

**New Business:**

**-Water consumption** for the month of January 2024 - **262,180 Gallons.**

**Strasbourg & District FD-**

**31-02-24 Dmyterko/Gorrill:** Motion to pay electrical costs pertaining to the installation of the automatic opener on the firehall overhead door in the Village of Bulyea.

**Carried**

**32-02-24**      **Henfrey/Gorrill:** Allow Bulyea Elementary School to proceed with their fence/garden plan as long as all pertaining Bylaws are followed.

**Carried**

**33-02-24**

Motion to Reset the representation of the Village committees as follows:

Parkland Library- Mayor Lovequist

Transport Services- Councillor Henfrey

Utilities- Councillor Gorrill

Village Of Bulyea Hall- Councillor Dymterko

Health Services- Mayor Lovequist

Environmental- (LMRL)- Councillor Gorrill

Last Mountain Pioneer- Councillor Dymterko

**34-02-24** Motion to pass Munisoft mandatory training for administration at the cost of \$962.50.

**Carried**

**35-02-24- Gorrill/Henfrey:** Motion to renew streetlight agreements with Smith & Neithercut at a rate of \$261.48 for the 2024 year. Agreements will be drawn up and signed.

**Carried**

**36-02-24- Lovequist/Gorrill:** That administration create a General Election Bylaw prior to the next election (November 2024).

**Carried**

**37-02-24**      **Dmyterko/Gorrill:** Motion to have administration conduct a public survey to Ratepayers in regards to their interest in the Village of Bulyea.

**Carried**

**Correspondence:**

**38-02-24 Dmyterko/Lovequist:** That Michel Sorenson's request to organize a community garage sale on the May long weekend of 2024; be approved and accepted as a community event within the Village of Bulyea.

**Carried**

**Adjournment:**

**39-01-24 Gorrill:** That this meeting is adjourned at 9:46 pm. **Carried**

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**Deputy Mayor**

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**Administrator**