

Minutes of the Village of Bulyea Council Meeting  
held Tuesday, January 30, 2024, at the Municipal Office of Bulyea, Saskatchewan.

**Present:**

Deputy Mayor: Cynthia Lovequist                      Acting Administrator: Darci Lowe  
Maintenance Staff: Tim Gelinas

Councillors: Brian Gorrill  
Linda Dmyterko

Spectators: Laine Henfrey & Daniel Northcott

**Call to Order:**

A quorum being present, Deputy Mayor Lovequist called the meeting to order at 7:00 p.m.

**Agenda:**

**04-01-24      Gorrill/Dmyterko:** That the agenda is accepted as presented.                      **Carried**

**Minutes:**

**05-01-24      Dmyterko/Gorrill:** That the minutes from the December 20th, 2023, meeting be accepted as presented.                      **Carried**

**06-01-24      Lovequist/Dmyterko:** That the minutes from the special meeting January 4<sup>th</sup> 2024, be accepted as presented.                      **Carried**

**Staff Report:**

**Maintenance:** Maintenance Staff Gelinas.

-Lights:

Hall- Southside of building is not working. It was advised by Matt Ritter the electrician to move to west side to an existing box and switch to LED. Cheaper to run and it will light the parking area. There is a light not working inside the hall. Ritter spoke with Jesse and this is in the works. Tim mentioned it is the florescent lights, and that the Hall should discuss switching all indoor lights to new LED lights to bring down costs in the long run.

Village Shop-Two Door lights over the top of the Fire Hall side need to be fixed. Ritter is aware.

Pumphouse-Light has been repaired. It will now come on when the pump is pumping.

-Sweeper Parts: They are in at Wescon and will be picked up and Tim will start the repairs ASAP.

-The grass trimmer was taken in for repair, but it was noted that it is unrepairable. We will have to get a new one or discuss this in Budget.

-Water meter reads are completed.

-Rob has been working on the weekend to clean out the Water Treatment Plant. This is to get the walls painted.

-Since Sunday January 28<sup>th</sup> we have had 2 water main breaks in the Village which has caused a lot of stress on the plant. It is working overtime.

Curb Stops may have to be discussed for ALL homes in the village. Vacant houses need to be looked after by owners of the property, and Village needs to come up with a check list for Village owned properties.

-Some Residents have mentioned wanting new curb stops but have not approached the office for request.

-It was discussed that Valves should be exercised once a year, and that this could be a possibility in the spring. This requires a special tool and would need to be done by maintenance.

- Water levels are coming back up, normally in December the Village uses 6-8 Thousand Gallons of water and this December we sit at 40 thousand Gallons.

Both wells are pumping in to fill up the water level again. The Treatment plant is working double time. We did have to enforce a Boil Water Advisory because the turbidity is high.

-Notices were posted and sent out about the BWA to all Public Buildings in the Village.

-Still working on keeping the 1 ton running and fixed up. Tires are here and just need to be put on.

-Before the end of the week and likely tomorrow Water will be shut off at Curling Rink and Village owned properties where it is not in use or can be entered.

#### **Financial Reports:**

**07-01-24 Dmyterko/Gorrill:** That we approve the Village December Bank Reconciliation.  
**Carried**

**08-01-24 Dmyterko/ Gorrill:** That we approve the Village Budgetary Control.  
**Carried**

#### **Accounts:**

**09-01-24 Gorrill/ Dmyterko:** That we approve the Village & Hall list of Accounts. The question of the LGA Support Services charge of \$366.30 was discussed to whether its still necessary. It was explained by Lowe that it is being fazed out by One drive and other "cloud" options and we hope to have this sorted out soon.  
**Carried**

#### **Committee Reports:**

**Transportation:** Nothing to report

**Utilities:** Councillor Gorrill. Budget for Backwash Pump to be serviced by Municipal Utilities to do a tune up. This pump backwashes the filters and is the only thing in the plant that has not be done.

**Hall:** Councillor Dmyterko. No meetings have been held. No one thinks its important.

Health: Deputy Mayor Lovequist. Clinic has been busy since Diana Ashford has left. They are advertising for a new NP however unfortunately the candidate may be needed to cover relief in Waterous ER and the Job posting mentions evening and weekend work, it's believed this is a deterrent. See Attachment for more information.

Environment: Councillor Gorrill. Not a lot to report. Believe they are training new administrative personnel for the landfill.

**Old Business:**

-**RM Of McKillop Property** -Demolishing House

-**The Village hall** A Policy has been drafted by Acting Administrator of The Village of Bulyea to alleviate this predicament.

-**ByElection 2024**- Advance polls set for Feb 15<sup>th</sup> 4pm-7pm and By Election will be on Feb. 28<sup>th</sup> from 9am-8pm.

**New Business:**

-**Water consumption** for the month of December (amended to say December as Agenda stated November) was 154.919 gallons.

-**Business License Application**- Business License For Cannabis

-**Contents Of Rink**- Village Owned

**10-01-24**      **Lovequist/Gorrill:** That "Municode" be appointed building inspectors for the 2024 year in The Village of Bulyea.

**Carried**

**11-01-24**      **Gorrill/Lovequist:** That Acting Administrator can replace the furniture in the office, and to put out tenders for any furniture being sold.

**Carried**

**12-01-24**      **Dmyterko/Gorrill:** That payment of wages be moved to Bi-Weekly for all employees and that all employees be paid by EMT. This will still require two Signatures from two signing authorities.

**Carried**

**13-01-24**      **Lovequist/Gorrill:** That Council set remuneration for council at \$70.00 for counsellors and \$80.00 for Mayor. This is unchanged from previous year.

**Carried**

**14-01-24**      **Gorrill/Dmyterko:** Use “Taxervice” to handle Tax enforcement, for now. Look into contract policy with “Taxervice”. This is short term to get caught up from behind and current taxes owing until we can revisit.

**Carried**

**15-01-24**      **Dmyterko/Gorrill:** That “Dudley & Company” will be appointed the Village of Bulyea 2024 Auditor.

**Carried**

**16-01-24**      **Lovequist/Gorrill:** That Councillor Dmyterko will remain on the board of revision for Sk Beach, Grandview Beach, Silton & Bulyea.

**17-01-24**      **Dmyterko/Gorrill:** That “KMP LAW” will be appointed the Village of Bulyea 2024 Attorney.

**Carried**

**18-01-24**      **Lovequist/Gorrill:** That travel rates will remain at \$0.50/km

**Carried**

**19-01-24**      **Dmyterko/Gorrill:** That Custom Rates all remain the same. Re-write waiver required for custom work to be done.

Driveway Snow Removal	\$20/driveway for 15 minutes, over 15 minutes - \$35
Skid Steer Rates	\$95/hour Minimum of \$95
Grasshopper- mowing	\$50/hour Minimum of \$50
Truck to Burn Pile- if foreman loads	\$40/trip, \$20 to leave truck for resident to load.
Truck to LMRL	\$80/trip not including LMRL Fees
Miscellaneous foreman duties	\$30/hour
Products - Dirt	\$30/yard
Gravel	\$40/yard
Clay	\$15/yard

**Carried**

- Acting Administrator brought up- Street Signs need to be replaced and all properties in the Village need a visible CIVIC address posted. Bylaw to have all properties post their civic addresses. Updating our system in the office to include email addresses for those that have them, to be able to send out mass alerts when we them. Ex: Precautionary Drinking Advisory's. This was echoed by council and will be revisited with a bylaw.

**20-01-24 Gorrill/Dmyterko:** That Crown Shred be used as needed to safely discard of documents no longer required by the office.

**Carried**

**21-01-24 Dmyterko/Gorrill:** The Village of Bulyea Acting Admin and Council would like to invite all those in the community and surrounding to help us come up with a Village Of Bulyea Logo. The logo will need to incorporate a grain elevator and should represent the Village and its community. We will be sending out the contest to Schools in the area.

**Carried**

**Correspondence:**

1. Aileen Martin.
2. Curry Letter
3. FCM Membership

**Other:**

Budget Meeting Moved from March 13<sup>th</sup> to March 12th 2024.

Administrative hours are currently over those allotted in the contract and councilors noted that is to be expected right now. We can revisit this if it becomes an issue to anyone.

**Adjournment:**

**22-01-24 Lovequist:** That this meeting is adjourned at 9:14 pm.

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**Deputy Mayor**

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**Administrator**